

Date

Borrower Name

Borrower Address

Borrower City, State, Zip

RE: [[Property Address]]

Dear [[Seller]]:

In accordance for your request for approval of a short sale for the above captioned property, [[YOUR COMPANY NAME HERE]] consents to release the liens for the for the 1st deed of trust upon receipt of [[\$\$\$\$,\$\$\$.\$\$]].

Immediately following the close of sale, [[YOUR COMPANY NAME HERE]] will require a certified copy of the final HUD Settlement Statement, which must reflect zero (-0-) proceeds to the seller, along with certified funds in the amount of [[\$\$\$\$,\$\$\$.\$\$]]. Please overnight to [[YOUR COMPANY NAME, YOUR COMPANY MAILING ADDRESS]].

This approval is based on escrow closing on or before [[DATE of Close Of Escrow]]. Should you have any questions, please feel free to call me at [[YOUR phone number]].

Sincerely,

YOU